

APPENDIX C

AUDIT RESOURCE FOR THE 2015/16 AUDIT PLAN	
ANNUAL GOVERNANCE AUDITS	2015/16
Benefits	15
Cash and Banking	10
Council Tax	10
Creditors	15
Debtors	15
Housing Rents	15
Main Accounting	10
NNDR	10
Payroll	10
Treasury Management	10
ICT	4
Theatres	5
TOTAL	129
GRANT CLAIMS / NFI	100
AUDIT ADVICE / SPECIAL INVESTIGATIONS	40
FOLLOW UPS	30
CONTINGENCY	45
CARRY FORWARDS FROM 14/15 PLAN	
Waste contract	10
Software compliance	5
Internet controls	10
Change controls	5
CHRIS	5
Electoral Computer System	5
Customer Contact ^{see note 1}	10
Planning System	10
Leasing and Licensing	10
Right to Buy	10
TOTAL	80
HIGH RISK AUDITS	
Open Revenues	10
TOTAL	10
REQUESTS	
IT Systems resilience and redundancy ^{see note 2}	10
Building Control	10
TOTAL	20
MEDIUM RISK AUDITS	
Engineering	10
Telephones	10
Personal Loans	10
Seafront Services	15
Asset Management	10
Licences (Entertainment and Taxis)	10
Procurement	20
Business Continuity Planning	10
Cafi Bank Rec	10
Performance Management	10
TOTAL	115
LOW RISK AUDITS	
IT Contract	5
TOTAL	5

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CHARGEABLE TIME	574
NON-CHARGEABLE TIME	337
OVERALL TOTAL	911

Note Emails/face to face/telephone - procedures followed for passing contacts on e.g W2 or email. How dealt with once passed on. What reports are produced and how dealt with. Discuss scope with Melanie Thompson in the first instance.

Note Re VOIP downtime and members issues with ipads